

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



December 17, 1996

ALL-COUNTY LETTER NO. 96-71

TO: ALL COUNTY WELFARE DIRECTORS
ALL FOOD STAMP EMPLOYMENT
AND TRAINING COORDINATORS

Reason for this Transmittal

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: FFY 1997 FOOD STAMP EMPLOYMENT AND TRAINING
PROGRAM PLAN

REFERENCE: MPP 63-407, ALL-COUNTY LETTER 93-43

The purpose of this letter is to inform counties of the Food Stamp Employment and Training (FSET) planning process for Federal Fiscal Year (FFY) 1997. Beginning in FFY 1997 the Food and Consumer Service (FCS), at our request, has reduced the amount of detail in the FSET Plan. Please continue to use the Handbook on Preparing State Plans for Programs published in May 1994 for guidance.

In developing their plans, counties should take into account the new work requirements which were established by the Personal Responsibility and Work Opportunity Reconciliation Act. In order to remain eligible for food stamps, non-exempt recipients are now required to work 20 hours per week, participate in a workfare program which meets standards approved by the Governor, or participate in a work program, such as FSET, for 20 hours per week. Job Club/Job Search does not count toward meeting this 20-hour work requirement. See ACL No. 96-62 for a description of the new work requirement.

The FFY 1997 FSET Program Plan amendments must include a narrative description of significant operational changes from the FFY 1996 Plan and updates to Tables 1, 2, 4, and 5 (copies of the tables are attached). Also, plan amendments must include the following information if it has changed: 1) a description of the methods used for obtaining the initial work registrants count; and 2) an explanation of whether the count is duplicated or unduplicated, and, if duplicated, what portion of the count is duplicated.

Counties that have chosen to discontinue their FSET program must still submit a STAT 40, to the Information Services Bureau each quarter. Only the first line of the STAT 40, "Total new work registrants," must be completed by counties that do not have an FSET program. Counties will be sent revised STAT 40 instructions that incorporate the new reporting requirements for non-participating FSET counties under separate cover.

All counties still have the option of participating in the FFY 1997 FSET program. However, if a plan is not submitted in response to this letter, a county must wait until the planning process for the following year to begin the FSET program.

Funding for the FSET Program

FCS provides a limited 100 percent federal allocation for the administrative cost of the program based on the number of work registrants nationwide. The state provides a limited administrative allocation and participant reimbursement allocation that is matched against federal 50 percent and county 15 percent funds.

Attachment I reflects each county's estimated administrative share of the 100 percent federal funds and estimated share of the total 50 percent federal/35 percent state/15 percent county administrative funds. Attachment II reflects each county's estimated total share of participant reimbursement for transportation and dependent care at the 50 percent federal/35 percent state/15 percent county sharing ratios. These funding ratios are based on federal and state funds available and on your county's percentage of the statewide non-assistance food stamp caseload. Counties that are approved for exclusion from the FSET program have not been allocated funds in Attachments I and II.

The final allocation will be based on the request each county makes as part of the planning process and the availability of state and federal funds. FCS approval of California's FSET State Plan and budget is required before the final allocations will be released. In addition, funding for the FSET program is subject to state legislative approval through the budget process.

Program expenditures in excess of the 100 percent federal allocation and 50/35/15 allocation can be funded, at county option, with 50 percent federal/50 percent county funds. All fund requests must be accurate and justifiable, and must be identified in the county plan. To the extent that proposed components and services are consistent with state regulations, requests will be forwarded to FCS for approval as part of the State Plan.

County Plan Submittal

Counties that chose to remain excluded need only complete Table 1 and the Management Information and Program Reporting form. Counties not excluded must complete each table and the Management Information and Reporting form. Send one copy of the plan by January 15, 1997 to:

California Department of Social Services
Employment Operations Section
744 P Street, M.S. 6-136
Sacramento, CA 95814
Attention: Tony Pyara

If you have any questions, please have your staff contact Tony Pyara at (916) 657-2630. Questions concerning your allocation should be directed to the County Cost Analysis Bureau at (916) 657-3806.

Sincerely,

A handwritten signature in cursive script that reads "Bruce Wagstaff".

BRUCE WAGSTAFF
Deputy Director
Welfare Programs Division

Enclosures

c: CWDA

Table 1

**Estimated Participant Levels
Fiscal Year 1997**

A.	Total number of work registrants in the County during the planned Federal fiscal year.	_____
B.	List exemptions and the number of work registrants categorically exempt from E&T participation.	
1.	_____	
2.	_____	
	Total	_____
C.	List exemptions and the number of work registrants individually exempt from E&T participation.	
1.	_____	
2.	_____	
3.	_____	
4.	_____	
5.	_____	
6.	_____	
7.	_____	
8.	_____	
	Total	_____
D.	Total number of work registrants exempt from E&T (B+C)	_____
E.	Percent of all work registrants exempt from E&T (D/A)	_____
F.	Number of E&T mandatory participants* (A - D)	_____

*Regulations define someone as a "mandatory participant" if the person is a work registrant who is not exempt under the County E&T program. A mandatory participant is not necessarily actively participating in a County E&T component.

Table 2

**Estimated E&T Placement Levels
Fiscal Year 1997**

1. Number of times mandatory participants are expected to begin a component. _____
2. Number of times volunteer participants are expected to begin a component. _____
3. Number of NOAAs which are expected to be sent for E&T noncompliance. _____
4. Total number of placements the State agency expects to make during the year (1 + 2 + 3). _____

* This is to reflect a count of placements *not* participants. A participant may begin and participate in more than one component over the course of the year. Each time the participant begins a new component the State agency shall count it as a placement. However, if participation in a single component is not continuous (e.g., participation is interrupted by a disqualification), the participant may only be counted as placed at the time of initial commencement of the component.

Table 4
Operating Budget
Federal Fiscal Year 1997

	Total Costs		Total Contractual Costs	Total Dependent Care Cost	Total Transportation Cost
	Salary & Benefits	Other Costs (Overhead)			
Job Search	\$	\$	\$	\$	\$
Job Club	\$	\$	\$	\$	\$
Workfare	\$	\$	\$	\$	\$
Supervised Job Search	\$	\$	\$	\$	\$
Vocational Training	\$	\$	\$	\$	\$
Education	\$	\$	\$	\$	\$
OJT	\$	\$	\$	\$	\$
Total Costs (all above)	\$	\$	\$	\$	\$

Total Component Costs	\$
Assessment Costs	\$
Assessment Cost Child Care	\$
Assessment Cost Transportation	\$
Total Costs	\$

Table 5

Planned Federal Fiscal Year Costs of the County FSET Program by Category of Funding-FFY 1997

	Estimate of FFY 1996 Expenditures*	FFY 1997
1. E&T Grant Funds (100% Federal)		
2. Additional E&T Expenditures: 50% Federal 35% State 15% County		
3. County Over Match for Administrative Cost: 50% Federal 50% County		
4. Participant Expenses Reimbursed: a. Up to \$25 per month for transportation and other costs: 50% Federal 35% State 15% County b. Up to \$200 per dependent per month for dependent care costs: 50% Federal 35% State 15% County c. Above \$25 per month for transportation and other costs (optional): 100% County d. Above \$200 per dependent per month for dependent care costs (optional): 100% County e. County Over Match for <input type="checkbox"/> Transportation <input type="checkbox"/> Dependent Care 50% Federal 50% County		
5. Total E&T Program Costs (1+2+3 +4)		

*Include what fiscal year 1996 anticipated claims will be, based on actual expenditures as of the time of plan preparation.

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- _____

19-Nov-96

REVISED - San Diego caseload, add 100% grant \$321,646, add Santa Cruz
and Monterey Counties

12:53 PM

fset/fy9697/plnrevis.wk4/REVISED plan allocation.wksht

FSET PLANNING ALLOCATION FFY 1997

COUNTIES	100% Grant:	Normal Funds:			
	FSET GRANT 100% FEDERAL	TOTAL ADMIN. 50/35/15%	50% FEDERAL	STATE SHARE	COUNTY SHARE
ALAMEDA	\$345,781	\$73,567	\$36,784	\$25,749	\$11,035
ALPINE					
AMADOR					
BUTTE	\$64,364	\$13,694	\$6,847	\$4,793	\$2,054
CALAVERAS					
COLUSA	\$7,025	\$1,495	\$747	\$523	\$224
CONTRA COSTA	\$180,580	\$38,420	\$19,210	\$13,447	\$5,763
DEL NORTE					
EL DORADO	\$22,362	\$4,758	\$2,379	\$1,665	\$714
FRESNO	\$275,848	\$58,689	\$29,344	\$20,541	\$8,803
GLENN	\$7,092	\$1,509	\$754	\$528	\$226
HUMBOLDT	\$47,176	\$10,037	\$5,019	\$3,513	\$1,506
IMPERIAL					
INYO					
KERN	\$241,158	\$51,308	\$25,654	\$17,958	\$7,696
KINGS					
LAKE					
LASSEN					
LOS ANGELES	\$3,042,109	\$647,231	\$323,616	\$226,531	\$97,085
MADERA					
MARIN	\$35,105	\$7,469	\$3,734	\$2,614	\$1,120
MARIPOSA	\$5,803	\$1,235	\$617	\$432	\$185
MENDOCINO	\$34,858	\$7,416	\$3,708	\$2,596	\$1,112
MERCED	\$92,280	\$19,633	\$9,817	\$6,872	\$2,945
MODOC					
MONO					
MONTEREY	\$70,263	\$14,949	\$7,475	\$5,232	\$2,242
NAPA					
NEVADA					
ORANGE	\$405,886	\$86,355	\$43,178	\$30,224	\$12,953
PLACER	\$32,271	\$6,866	\$3,433	\$2,403	\$1,030
PLUMAS	\$4,866	\$1,035	\$518	\$362	\$155
RIVERSIDE	\$262,377	\$55,823	\$27,911	\$19,538	\$8,373
SACRAMENTO	\$360,528	\$76,705	\$38,352	\$26,847	\$11,506
SAN BENITO	\$6,909	\$1,470	\$735	\$514	\$220
SAN BERNARDINO	\$472,350	\$100,496	\$50,248	\$35,174	\$15,074
SAN DIEGO	\$451,306	\$96,019	\$48,009	\$33,607	\$14,403
SAN FRANCISCO	\$358,435	\$76,260	\$38,130	\$26,691	\$11,439
SAN JOAQUIN					
SAN LUIS OBISPO					
SAN MATEO	\$48,541	\$10,328	\$5,164	\$3,615	\$1,549
SANTA BARBARA					
SANTA CLARA	\$254,846	\$54,220	\$27,110	\$18,977	\$8,133
SANTA CRUZ	\$64,209	\$13,661	\$6,830	\$4,781	\$2,049
SHASTA	\$69,849	\$14,861	\$7,430	\$5,201	\$2,229
SIERRA					
SISKIYOU					
SOLANO					
SONOMA					
STANISLAUS	\$101,212	\$21,534	\$10,767	\$7,537	\$3,230
SUTTER					
TEHAMA					
TRINITY	\$5,016	\$1,067	\$534	\$373	\$160
TULARE					
TUOLUMNE					
VENTURA	\$114,377	\$24,335	\$12,167	\$8,517	\$3,650
YOLO	\$35,518	\$7,557	\$3,778	\$2,645	\$1,134
YUBA					
TOTAL	\$7,520,301	\$1,600,000	\$800,000	\$560,000	\$240,000

Counties not participating in the program:

19-Nov-96

REVISED - San Diego caseload, add 100% grant \$321,646, add Santa Cruz

12:53 PM

and Monterey Counties

fset/fy9697/plnrevis.wk4/REVISED plan allocation.wksht

FSET PLANNING ALLOCATION FFY 1997 PARTICIPANT REIMBURSEMENT

COUNTIES	Participant Reimbursement Funds:			
	TOTAL 50/35/15%	50% FEDERAL	STATE SHARE	COUNTY SHARE
ALAMEDA	\$103,388	\$51,694	\$36,186	\$15,508
ALPINE				
AMADOR				
BUTTE	\$19,245	\$9,622	\$6,736	\$2,887
CALAVERAS				
COLUSA	\$2,100	\$1,050	\$735	\$315
CONTRA COSTA	\$53,994	\$26,997	\$18,898	\$8,099
DEL NORTE				
EL DORADO	\$6,686	\$3,343	\$2,340	\$1,003
FRESNO	\$82,479	\$41,239	\$28,868	\$12,372
GLENN	\$2,120	\$1,060	\$742	\$318
HUMBOLDT	\$14,106	\$7,053	\$4,937	\$2,116
IMPERIAL				
INYO				
KERN	\$72,106	\$36,053	\$25,237	\$10,816
KINGS				
LAKE				
LASSEN				
LOS ANGELES	\$909,591	\$454,795	\$318,357	\$136,439
MADERA				
MARIN	\$10,496	\$5,248	\$3,674	\$1,574
MARIPOSA	\$1,735	\$867	\$607	\$260
MENDOCINO	\$10,422	\$5,211	\$3,648	\$1,563
MERCED	\$27,592	\$13,796	\$9,657	\$4,139
MODOC				
MONO				
MONTEREY	\$21,009	\$10,504	\$7,353	\$3,151
NAPA				
NEVADA				
ORANGE	\$121,360	\$60,680	\$42,476	\$18,204
PLACER	\$9,649	\$4,825	\$3,377	\$1,447
PLUMAS	\$1,455	\$728	\$509	\$218
RIVERSIDE	\$78,451	\$39,225	\$27,458	\$11,768
SACRAMENTO	\$107,798	\$53,899	\$37,729	\$16,170
SAN BENITO	\$2,066	\$1,033	\$723	\$310
SAN BERNARDINO	\$141,233	\$70,616	\$49,431	\$21,185
SAN DIEGO	\$134,941	\$67,470	\$47,229	\$20,241
SAN FRANCISCO	\$107,172	\$53,586	\$37,510	\$16,076
SAN JOAQUIN				
SAN LUIS OBISPO				
SAN MATEO	\$14,514	\$7,257	\$5,080	\$2,177
SANTA BARBARA				
SANTA CLARA	\$76,199	\$38,099	\$26,670	\$11,430
SANTA CRUZ	\$19,198	\$9,599	\$6,719	\$2,880
SHASTA	\$20,885	\$10,442	\$7,310	\$3,133
SIERRA				
SISKIYOU				
SOLANO				
SONOMA				
STANISLAUS	\$30,262	\$15,131	\$10,592	\$4,539
SUTTER				
TEHAMA				
TRINITY	\$1,500	\$750	\$525	\$225
TULARE				
TUOLUMNE				
VENTURA	\$34,199	\$17,099	\$11,970	\$5,130
YOLO	\$10,620	\$5,310	\$3,717	\$1,592
YUBA				
TOTAL	\$2,248,571	\$1,124,286	\$787,000	\$337,285

Counties not participating in the program: